

Western Halifax Football Club

Registration Guideline



The following outlines the registration requirements, process, and costs.

1. All teams must provide WHFC with a completed Team Administration Agreement along with their roster submission and player waiver forms via email to WHFCregister@gmail.com.
2. The registration forms including payment must be received at least 1 week prior to the official league start dates (to be provided by your league administration)
3. Submissions received within 1 week of the league start date will be registered at the discretion of the WHFC executive.
4. Registration applications will not be accepted until teams have cleared all prior outstanding balances and are in good standing with both WHFC and their league.
5. All teams are required to make their initial payment at the same time as submitting their registration requests equal to the greater of 14 player registrations for 11-a-side seasons (10 player registrations for 7-a-side seasons) or the total number of players to be registered.
6. Cheques are to be made payable to ‘Western Halifax Football Club’, Email Money Transfers are to be remitted to WHFCpayments@gmail.com.
7. Funds associated with any changes to the initial registration are due to WHFC within 1 week.

Fee Structure

Summer 2014				
League	SNS	District	Admin	\$ Player
Senior A (NSSL)	56.00	8.83	3.00	\$ 67.83
Senior B (HSL, MSWSL)	46.00	1.27	3.00	\$ 50.27
Senior C (MSMSL, CISL)	34.00	1.27	3.00	\$ 38.27

Winter 2014 / 2015				
League	SNS	District	Admin	\$ Player
All Leagues	16.00	-	3.00	\$ 19.00

** The Club Admin Fee of \$3.00 is charged per player transaction; these include registration, deregistration, and transfers. Any additional costs imposed by either SNS or the District will be transferred to the registering team.

Western Halifax Football Club
 Team Administration Agreement



As a team administrator I have read the WHFC Registration Guideline and acknowledge the following...

1. Each team must have 4 appointed representatives as provided below.
2. If payment timelines are not met, your team and its players will be placed on the “Not in Good Standing” list and both SNS and your league being notified of such. Monthly Interest will also be applied to any overdue balances.
3. The NSF or Returned Cheque fee is \$50.00
4. All contact information must be kept current with WHFC, even if the information is not current team administrators are still responsible for all requests/communications. Incomplete or outdated information will not be an excuse for missed communications or failure to comply with requests.

Representative Signature: _____
Not required when submitting electronically

Representative Name: _____

Team Name: _____

Date: _____

Team Representative Contact Details

Position	Name	Phone	Email
Manager			
Treasurer			
Alternate			
Alternate			